



# DERBYSHIRE CAVING ASSOCIATION

Annual General Meeting Agenda, 19.30 to 21.00. 22<sup>nd</sup>. February 2021

## Online Platform – Go to Meeting

Note: The link to the meeting will be issued around at least five days prior to the meeting.

1. **Chair's Welcome:** Introduction, quorum and procedures.
2. **Apologies for absence.**
3. **To Approve Minutes of the previous General Meetings:** *(Previously circulated)*
  - 3.1 To Approve Minutes of Annual General Meeting 22 February 2020.
4. **Matters Arising Therefrom:**
5. **Election of New Members:**
6. **To Approve the DCA Annual Report:**  
*(The report will be available to members before the meeting together with a detailed breakdown of the accounts. All reports will be taken as read at the meeting)*
7. **Election of Officers for 2021/2220:** *(A list of nominations received in advance will be available at the meeting.)*  
**Nominations for Officer posts may be made at the meeting but if the nominee is not present at the meeting their prior written agreement must be obtained.**
  - 7.1 Officers to be elected are:

<b>Chair,</b>	<b>Treasurer,</b>	<b>Projects Officer,</b>	<b>Training Officer,</b>
<b>Vice-Chair,</b>	<b>Access Officer,</b>	<b>Equipment Officer,</b>	<b>Newsletter Editor.</b>
<b>Secretary,</b>	<b>Conservation Officer,</b>	<b>Cave Registry Secretary,</b>	
  - 7.2 Any other Officers or Assistant Officers thought necessary for the efficient running of the Association:

<b>Minute Secretary,</b>	<b>Membership Secretary,</b>	<b>Publication Sales,</b>
<b>Cave Atmosphere Monitoring Officer.</b>		
8. **Election of new trustee following Pete Mellor's intention to step down.**
9. **Elect Three Ordinary Members to the Grants Panel of the DCA Cave Discovery Fund.**  
*(Current members are Dave Webb, Scott Bradley, & Mike Higgins)*
10. **Appointment of Delegates / Representatives to BCA AGM and BCA Committees:**
  - 10.1 Delegates for the BCA AGM (date to be confirmed).  
*(Note that DCA has traditionally sent several delegates. Individual Members of BCA may also be present and have a vote. Observers are welcome at the meeting.)*
  - 10.2 BCA Council. (dates to be confirmed)
  - 10.3 Special Committees.  
*(Appropriate DCA Officers normally attend the Special Committee Meetings: i.e. Conservation & Access, Training, Equipment, Publications & Information)*
  - 10.4 BCA Working Groups: *(CRoW Working Group, National Cave Register Co-ordinating Committee, etc.)*
11. **Appointment of Delegates / Representatives to Other Organizations:**
  - 11.1 DCA Underground Conservation Forum (Incorporating the SSSI Regional Liaison group)
  - 11.2 Peak Instructed Caving Affiliation
  - 11.3 UK Cave Conservation Emergency Fund
12. **Date, Time and Venue of Meetings for the year:**
  - 14.1 2022 AGM.
  - 14.2 Council Meetings for 2021.
15. **Any Other Accepted Business:**

**Please note that, as agreed at the 1994 AGM and now incorporated into the 2020 Constitution:**  
**Nominated Club Representatives must present written authorisation from their Club Secretary or Chairman at or before the beginning of each meeting.**

## The AGM will be followed immediately by a brief Open Council Meeting

**I would appreciate that individual, club and associate members please make it known to me a week prior to the meeting if you intend to dial into the meeting so I know who to expect.**

**Please note that Constitution requires: Nominated Club Representatives must present written authorisation from their Club Secretary or Chairman before each meeting.**

**Hon. Chairman: Wayne Sheldon, 8 Crispin Drive, Sheffield, S12 2NE.**  
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